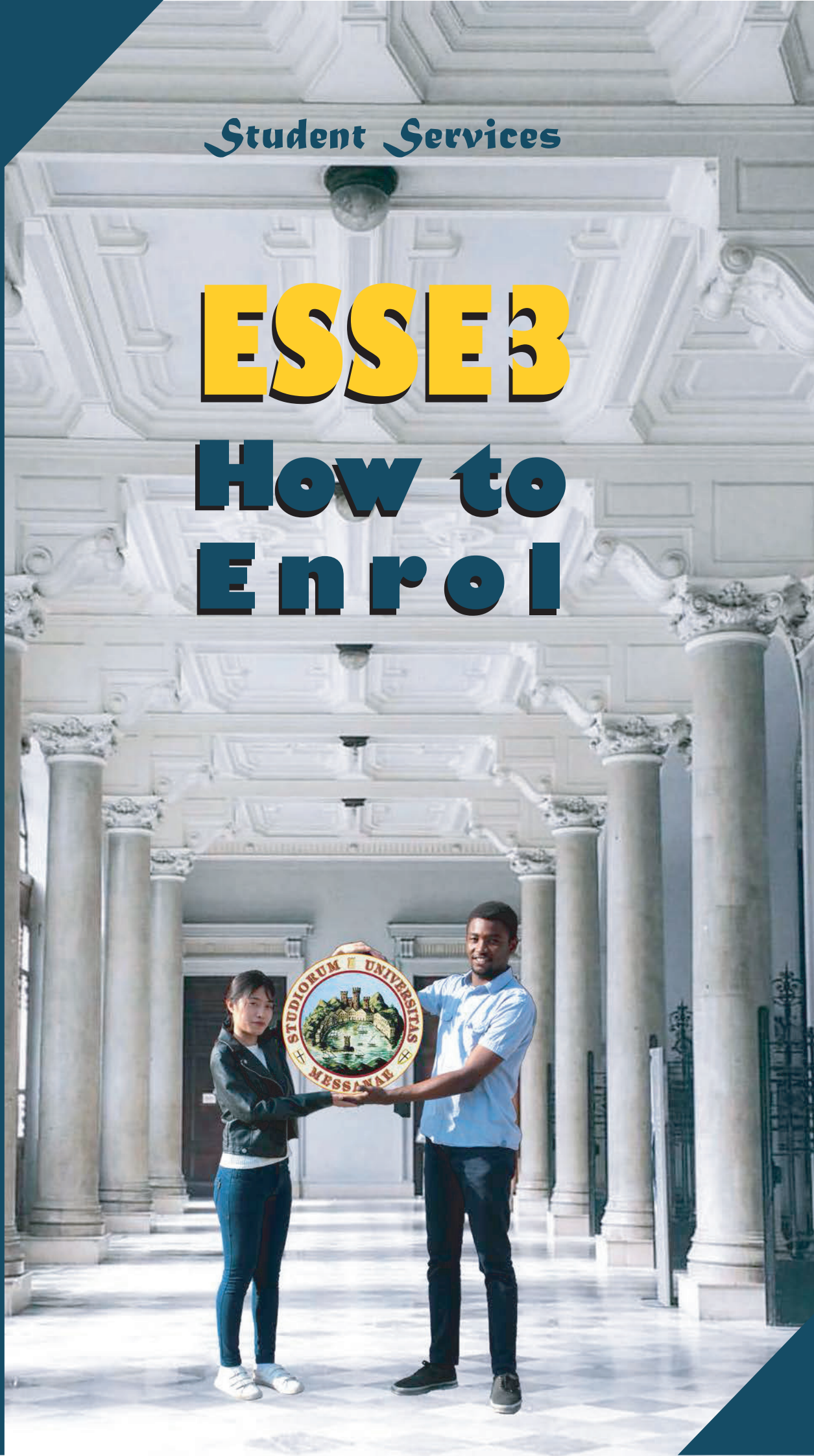


Student Services

ESSEB

How to Enrol

Università degli Studi di Messina





This guide illustrates the enrolment procedure with the Screenshots.

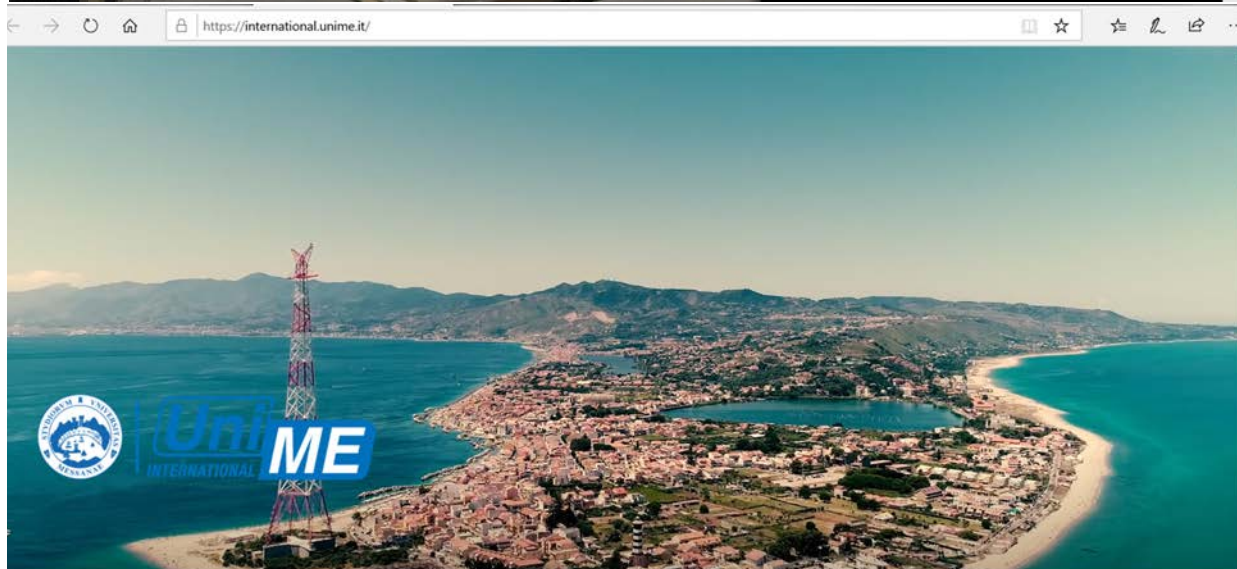
UniME offers degree programs with free access and degree courses with limited access.

In the case of degree courses in Medicina e Chirurgia, Medicine and Surgery, Odontoiatria e Protesi Dentaria and Professioni Sanitarie, you will need to register by the following link: <https://www.universitaly.it/>

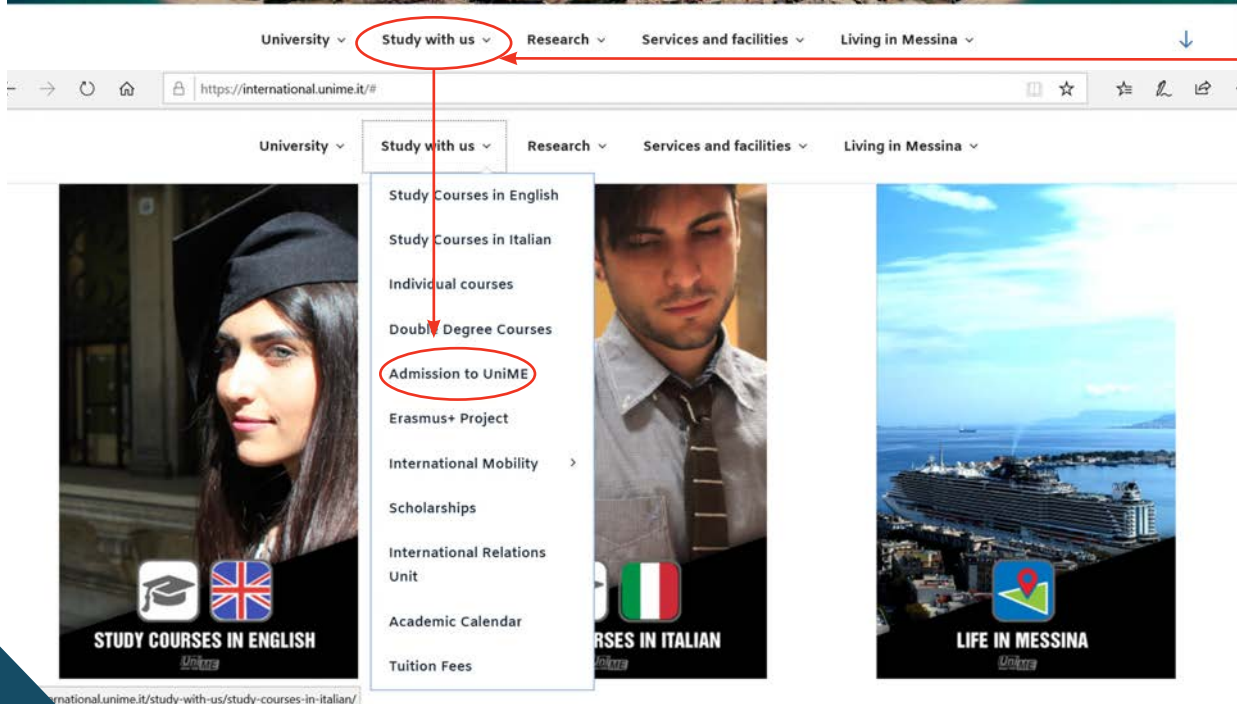
For other degree programs with limited access you will need to register, book the test and only after passing the test will you be able to proceed with registration.



Click here



Click here and select Admission to UniME



Admission to UniME



University Study with us Research Services and facilities Living in Messina

ITALIAN STUDENTS, EU STUDENTS AND NON-EU STUDENTS WITH EQUIVALENCY

Italian candidates with a foreign qualification, candidates from the European Union wherever resident and candidates from outside the European Union **legally residing in Italy** (according to art. 39, par. 5, Leg. Decree 25.07.98, n. 286) may have access to any degree programme on the basis of equal opportunities with Italian citizens (no quotas). Applicants may have to take an entry test for admission to limited number/restricted access degree programmes. Applicants are not required to take an Italian language exam.

Enrolment procedure

The enrolment application in any UNIME degree course is carried out

<https://unime.esse3.cineca.it/AddressBook/ABStartProcessoRegAction.do>

In case of enrolment in a **Laurea** (first cycle degree) or in a **Laurea Magistrale a ciclo unico** (single cycle degree) students have to attach to the application the following documents:

1. High school diploma obtained after at least 12 years of study with the "Dichiarazione di Valore" (Declaration of Value) issued by the Italian Diplomatic/Consular Authority or a certification released by ENIC-NARIC centres;
2. Certificate of University admission (i.e. Selectividad in Spagna, Prova de Aferiçao or Prova Geral de Acesso ao Ensino Superior in Portugal, etc.) if entrance exams are established for university

Click Here

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Servizi on line

Click Here and select "Registration"

Online Services Unime ESSE3

This is the homepage of the web portal dedicated to Esse3 IT Services for Students and Instructors of the University of Messina.

Users not registered can obtain information about the University facilities and University courses from the navigation menu.

Those who intend to carry out any of the following functions:

- enrol at one of the courses offered by the university;
- register for the competition for admission to limited number courses;
- participate in the assessment test (OFA) required by certain degree programmes;
- register for the competition for admission to the Specialization Schools;
- register for the competition for admission to courses of TFA and support teachers qualification;
- register for the competition for admission to the research doctorate courses

must register by carrying out the procedures defined in "Registration".

Registered Users may subsequently access the function of "Enrolment" to one of the University programs.

Those who already have a user name (which is always your Italian identification number) and the password for already registered previously in this portal or already registered at the University of Messina, can directly click on "Login" to access the Reserved Area .

Those who cannot access because they no longer have the password, can use the "Forgot password" function from the navigation menu, which sends a new password to the email

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Servizi on line

Click Here

Registration to the web site

Through the following pages you can proceed with the registration.
At the end will be given a user name and a passcode that will allow access to the system and the services offered.

| Activity | Section | Info | Status |
|------------------|---------------------------|-------------|-----------------|
| A - Registration | Personal data | Information | Working Section |
| | Residence address | Information | Locked Section |
| | Home address | Information | Locked Section |
| | Address | Information | Locked Section |
| | Password choice | Information | Locked Section |
| | Summary user registration | Information | Locked Section |
| | Summary login data | Information | Locked Section |

Legend:

- Information
- Working Section
- Locked Section
- Completed Section

Registration to the web site



Registration: Personal data

The page shows the form for entering and modifying the user's personal data and place of birth.

Personal data

Name*

Surname*

Date of birth*

(dd/MM/yyyy)

Gender* Male Female

Nationality*

Country of birth*

Province of birth*

Town/City of birth*

Italian identification number*

(automatically calculated if not provided)

Back Forward

Legend:
* Mandatory Field
Check List

Fill in the form and click Forward

Permanent address

Country*

Province*

if in Italy

Town/City*

ZIP CODE*

if in Italy

Locality

Address*

(street, square, road)

Street no.*

Telephone*

Current address is the same as permanent address* Yes No

Back Forward

Check List

Here you have use your home address as permanent

Registration: Delivery details

The page shows the form for entering and modifying the user's delivery details.

Delivery address

Correspondence address* Permanent address Current address

Email*

Confirm your email

Please confirm your email

if you can't find your international dialling code write it in the blank field (e.g.: for UK insert +44)

International calling code

International calling code

International calling code

Mobile phone

Maximum length 16 characters including the international calling code

Back Forward

Legend:
* Mandatory Field
Check List

Fill in the form and click Forward



Choose password and click forward

DI MESSINA

Home Login

Registration: Choose password

You can create your own password

Don't leave any spaces

WARNING: the password entered must meet the following requirements:

- there must be at least 8 characters
- there must be at least 1 characters of the set a-z
- there must be at least 1 characters of the set 0-9
- there must be at least 1 characters of the set A-Z
- there must be no more than 20 characters

Choose password

Password* [password field]

Confirm password* [password field]

Back Forward

Check the summary of registration and click confirm or click back to change details

Registration: Registration Summary

The information entered in the previous sections can be reviewed on this page.

Personal Data

| | |
|-------------------------------|--------|
| Name | T***** |
| Surname | D***** |
| Patronymic | ***** |
| Gender | M***** |
| Date of birth | 1***** |
| Nationality | S***** |
| Country of birth | S***** |
| The Town/City not listed | U***** |
| Italian identification number | D***** |

Permanent address

| | |
|----------------------|--------|
| Country | S***** |
| Town/City not listed | K***** |
| ZIP code | ***** |
| Locality | U***** |
| Address | A***** |

The Town/City not listed *****

Italian identification number *****

Permanent address

| | |
|--|-------|
| Country | ***** |
| Town/City not listed | ***** |
| ZIP code | ***** |
| Locality | ***** |
| Address | ***** |
| Street no. | ***** |
| Phone number | ***** |
| Current address is the same as permanent address | ***** |

[Edit Permanent Address](#) Use the link to edit Permanent Address

Delivery Details

| | |
|---------------------------------------|-------|
| Current address | ***** |
| Email | ***** |
| Mobile phone | ***** |
| Profession | ***** |
| Favourite language for communications | ***** |

[Edit Delivery Details](#) Use the link to edit Delivery Details

Back Confirm



https://unime.esse3.cineca.it/auth/studente/

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Registration: Registration completed

All the required information has been entered correctly. To enter your new Personal Area you must login using the access keys showed below. We recommend you keeping this information safe for future access.

Personal Authorization Details:

| | |
|-------------|------------|
| Name | XXXXXXXXXX |
| Family Name | XXXXXXXXXX |
| E-Mail | XXXXXXXXXX |
| Username | XXXXXXXXXX |

The access keys have been sent successfully to the e-mail address you provided:

[Login](#) [Print](#) [Exit](#)

Legend:
* Mandatory Field
Check List

Personal Authorization Details

Click here to login

Click here to print the details

https://esse3.pp.unime.it/auth/studente/AreaRegistrato.do

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Registered Users Area - Welcome ~~TAL DI TALI~~

Reserved area
Logout
Change password

Home >
Registrar's Office >
Incoming international mobility >

Click here to enrol your self



UNIVERSITÀ DEGLI STUDI DI MESSINA

Enrolment

In the following pages you can proceed with enrolment in the course program you are interested in. At the end of the process you will be assigned a tutor. Before enrolling you will need to confirm the identification during your stay on the University. We inform you that your personal data will be processed according to [Data Protection Policy](#) (2020/02).

If the course decision is based on competition or other exams, you can proceed with enrolment by clicking on the button "Access to the Course List" from the menu on the left.

| Activity | Section | Info | Status |
|--|----------------------------------|------|--------|
| A - Selection of Degree Program | | ? | ✓ |
| | Type of enrolment application | ? | ✓ |
| | Print form | ? | ✓ |
| | Enrolment type | ? | ✓ |
| | Enrolment exam | ? | ✓ |
| | List of study programs | ? | ✓ |
| | Tutor Service information | ? | ✓ |
| | Summary of educational skills | ? | ✓ |
| K - confirm enrolment data | Confirm Enrolment Data | ? | ✓ |
| C - Insert or modify Stay Permit | Stay Permit Summary | ? | ✓ |
| D - Insert or modify identity document | Summary of identity document | ? | ✓ |
| E - Insert or modify declaration of disability | Disability Declaration Summary | ? | ✓ |
| F - Insert Photo | Upload Photo | ? | ✓ |
| G - Access Documents | Access Documents Details | ? | ✓ |
| H - Enrolment | Enrolment Data | ? | ✓ |
| | Confirm enrolment data | ? | 🔒 |
| I - Upload documents on this page | Summary of attachments | ? | 🔒 |
| J - Required Questionnaires after enrolment confirmation | Select questionnaire to fill out | ? | 🔒 |
| K - Self-Certification | Self-Certification summary | ? | 🔒 |

Enrolment

Click here to proceed

Choose the type of enrolment and click Forward

UNIVERSITÀ DEGLI STUDI DI MESSINA

Enrolment: Choice of type of enrolment

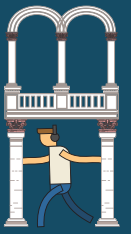
This page shows the type of enrolment available

Choice of enrolment type

Immatricolazione standard

Back Forward

Legend:
★ Mandatory Field
📄 Check List



Browser address bar: <https://unime.esse3.cineca.it/auth/studente/>

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Choice of access type

This page shows the available University programmes

Choice of access type

- Open access degree programme

Back Forward

Legend:
* Mandatory Field
Check List

Choose the type of enrolment and click Forward to proceed

Browser address bar: <https://unime.esse3.cineca.it/auth/studente/>

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Choice of course type

Select the type of course which you wish to attend.

Choice of course type

Post-reform*

- First cycle degree course
- Second cycle Degree course
- Second level single-cycle five years Degree course
- SINGLE COURSE

Back Forward

Legend:
* Mandatory Field
Check List

Choose your course of study and click Forward to proceed



Choose your degree programme and click Forward to proceed

https://unime.esse3.cineca.it/auth/studente/

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Enrolment: Choice of degree programme

This page shows the list of available degree programmes

Choice of degree programme

| Department | Degree programme |
|---|--|
| Civiltà antiche e moderne | <input type="radio"/> ARTS |
| | <input type="radio"/> PHILOSOPHY |
| | <input type="radio"/> SCIENCES: PUBLIC COMMUNICATION TECHNIQUES AND JOURNALISM |
| Economia | <input type="radio"/> BUSINESS ADMINISTRATION |
| | <input type="radio"/> CULTURAL TOURISM AND ARTS, MUSIC AND PERFORMANCE STUDIES |
| | <input type="radio"/> SCIENCE OF EDUCATION AND COMMUNICATION |
| | <input type="radio"/> SOCIAL SERVICES |
| Scienze matematiche e informatiche, scienze fisiche e scienze della terra | <input type="radio"/> ANALYSIS AND MANAGEMENT OF THE NATURAL AND ANTHROPOGENIC RISKS |
| | <input type="radio"/> COMPUTER SCIENCE |
| | <input type="radio"/> MATHEMATICS |
| | <input type="radio"/> PHYSICS |
| Scienze politiche e giuridiche | <input type="radio"/> POLITICAL SCIENCE, ADMINISTRATION AND SERVICES |
| | <input type="radio"/> POLITICAL SCIENCES AND INTERNATIONAL RELATIONS |
| Scienze veterinarie | <input type="radio"/> SCIENCE, TECHNOLOGY AND SAFETY OF ANIMAL PRODUCTIONS |

Back Forward

From this moment follow the path determined by the chosen degree course

Click here to proceed

https://unime.esse3.cineca.it/auth/studente/

UNIVERSITÀ DEGLI STUDI DI MESSINA

Home Login

Tutoring service information

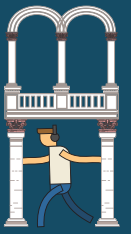
www.corta.unime.it

The University of Messina offers a tutor to assist in facilitating the process of adaptation to the university environment for all enrolled students. The tutor advises, supports students in the process of making proper educational choices. The tutor encourages the students to become more aware of their own academic development, .

For further information:

www.corta.unime.it

Back Forward



Confirmation of chosen course of study

This page summarizes all the choices made. If they are correct, confirm. Otherwise, go back to modify them.

Course of Study

| | |
|--------------------------------|--------------------------------|
| Enrolment type | Immatricolazione standard |
| Department | Economia |
| Course type | First cycle Degree /6° EQF |
| Selected course | First cycle degree course |
| Academic year | 2018/2019 |
| Course of study | ECONOMICS, BANKING AND FINANCE |
| Ordinamento di Corso di Studio | |
| Course | comune |

Back **Confirm**

Legend:
Check List

Click here to confirm your course of study

Personal data

This page shows personal information, residence and domicile. You can change the data in various sections by clicking on Edit.

Personal Data

| | |
|--------------------------|-------|
| Name | ***** |
| Surname | ***** |
| Gender | ***** |
| Date of birth | ***** |
| Nationality | ***** |
| Country of birth | ***** |
| The Town/City not listed | ***** |

Permanent address

| | |
|--|-------|
| Country | ***** |
| Town/City not listed | ***** |
| ZIP code | ***** |
| Locality | ***** |
| Address | ***** |
| Street no. | ***** |
| Phone number | ***** |
| Current address is the same as permanent address | ***** |

Delivery Details

| | |
|-----------------|-------|
| Current address | ***** |
| Email | ***** |
| Mobile phone | ***** |

[Edit Delivery Details](#) Use the link to edit Delivery Details

Back **Confirm**

Legend:
Mandatory Field
Check List

Click here to confirm your personal data



Click here to insert a residence permit and click Forward

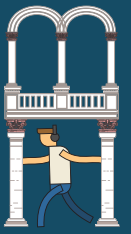
If you don't have a residence permit yet, you can insert a copy of study visa

Fill in and click here to proceed

Click here to confirm the summary of the residence permit

The screenshots show the following steps:

- Step 1:** The user is on the "Residence permit" page. It shows "No residence permit attached" and a button to "Insert new residence permit". A legend on the right lists actions: Check List, Edit, Delete, Valid, and Expired. A "Forward" button is highlighted.
- Step 2:** The user is on the form to enter residence permit details. Fields include "Issue date*", "Expiry date*", and "Type of residence permit*" (set to "Tempo determinato"). A "Forward" button is highlighted.
- Step 3:** The user is on the summary page. It displays the entered data: "Issue date (dd / mm / yyyy): 15/03/2019", "Expiry date (dd / mm / yyyy): 14/03/2020", and "Type of residence permit: Tempo determinato". A "Confirm" button is highlighted.



← → ↻ 🏠 🔒 https://unime.esse3.cineca.it/auth/studente/

UNIVERSITÀ DEGLI STUDI DI MESSINA servizi on line

Home Login

📄 << ... 1 C 1 D 1 ... >>

Residence permits attached

On this page it is possible to upload documents related to the residence permit.

Residence permit

| | |
|-------------------------------|-------|
| Issue date (dd / mm / yyyy): | ***** |
| Expiry date (dd / mm / yyyy): | ***** |
| Type of residence permit: | ***** |

List attachments

Present attachments

📄 No documents attached

Insert Attachment

Back Forward

Legend:

- 📄 Check List
- 🔍 Detail
- ✎ Edit
- 🗑 Delete
- 📄 Information

Click here to upload documents

← → ↻ 🏠 🔒 https://unime.esse3.cineca.it/auth/studente/

UNIVERSITÀ DEGLI STUDI DI MESSINA servizi on line

Home Login

📄 << ... 1 C 1 D 1 ... >>

Residence permits attached

Enter the data of the inserted documents

Residence permit

| | |
|-------------------------------|-------|
| Issue date (dd / mm / yyyy): | ***** |
| Expiry date (dd / mm / yyyy): | ***** |
| Type of residence permit: | ***** |

Attached file details

| | |
|---------------|--|
| File name:* | <input type="text"/> |
| Description:* | <input type="text"/> |
| Attachment:* | <input type="text"/> Sfoglia... |

Back **Forward**

Legend:

- ★ Mandatory Field
- 📄 Check List

Fill in and click here to browse the file and click Forward



Home Login

Identity document

Identity document summary

Identity document

| | |
|--------------------|-------|
| Document type: | ***** |
| Number: | ***** |
| Issuing authority: | ***** |
| Issue date: | ***** |
| Expiry date: | ***** |

List of attachments

Attachments

No attachments

Insert Attachment

Back Forward

Legend:
Check List
Detail
Edit
Delete
Information

Check the summary of identity document and click here

Attached to the identification document

Enter the data of the attached document.

Identity document

| | |
|--------------------|-------|
| Document Type: | ***** |
| Number: | ***** |
| Issuing authority: | ***** |
| Issue Date: | ***** |
| Expiry date: | ***** |

Attached file details

File name:*

Description:*

Attachment:* **Sfoglia...**

Back Forward

Legend:
Mandatory Field
Check List

Fill in and browse to attach the file and click Forward

Identity document




Identity document summary

Identity document

| | |
|--------------------|-------|
| Document type: | ***** |
| Number: | ***** |
| Issuing authority: | ***** |
| Issue date: | ***** |
| Expiry date: | ***** |

List of attachments

Attachments

| Document | Description | File name | Actions |
|----------|-------------|---------------|---|
| ***** | ***** | Documento.pdf |    |

Insert Attachment

Back **Forward**

Legend:
Check List
Detail
Edit
Delete
Information

Check the summary of attached identity documents and click Forward



UNIVERSITÀ DEGLI STUDI DI MESSINA

Servizi on line

Home Login

Identity documents

This page shows the list of identity documents inserted before, and allows you to insert new ones.

Identity documents inserted

| Document type | Number | Issuing authority | Issue date | Expiry date | Status | Attachments | Actions |
|---------------|----------|-------------------|------------|-------------|--------------------------------------|-------------|---------|
| Passport | T 123456 | GOVERNMENT | 10/04/2019 | 09/04/2024 | ● | Yes | |

[Insert new identity document](#)

[Back](#) [Forward](#)

Legend:
● Check List
● ID valid
● ID expired
● Document details
● Delete document

Check the list of identity documents. You can delete or attach a new one and click Forward

UNIVERSITÀ DEGLI STUDI DI MESSINA

Servizi on line

Home Login

Disability declarations

This page shows all disability declarations. You can view the details and possibly eliminate them.

List of disability declarations

Not currently inserted declarations of disability

[Add new disability declaration](#)

[Back](#) [Forward](#)

Legend:
● Check List
● Edit
● Remove
● Confirmed
● Attachments

If it is necessary you have to contact our welcome office, if not click Forward to proceed

UNIVERSITÀ DEGLI STUDI DI MESSINA

Servizi on line

Home Login

Registration: Personal photo

This photo will be used in the student's record book and it must be: - .jpg or .bmp format; - 35x40 mm; - passport-sized photo. All other types of photo are not accepted.

[Sfoalia...](#)

The size of the photo should be 35x40 mm. (Max 10 MByte)

[Upload Foto](#)

Legend:
★ Mandatory Field
● Check List

The preview of the photo is not supported by less than 10 IE.
Note: to upload the photo click on "Upload photo".

[Back](#) [Forward](#)

Browse for your photo in format .jpg or .bmp size 35x40 mm

Click here to upload your Photo and click Forward



You must complete at least one options to insert your qualification titles and click forward

https://unime.esse3.cineca.it/auth/studente/

Requested qualifications details

To continue you must declare your qualifications. The first section shows the required qualifications. The following section shows alternative titles. In the following pages you will be asked for data relating to qualifications obtained in previous years.

Alternative qualifications

Warning! To continue you need to enter at least one qualification. The various options show qualifications that are alternatives.
WARNING! Make sure that one of the proposed options is not already satisfied: it is not necessary to complete more than one option.

Option 1:

| Option status | Qualification | Note | Qualification status | Actions |
|-------------------------------------|--------------------------|------|------------------------------------|------------------------|
| <input checked="" type="checkbox"/> | TITLE OF SUPERIOR SCHOOL | | ● | Insert |

Option 2:

| Option status | Qualification | Note | Qualification status | Actions |
|-------------------------------------|-----------------------|------|------------------------------------|------------------------|
| <input checked="" type="checkbox"/> | Foreign qualification | | ● | Insert |

[Back](#) [Forward](#)

Legend:
Check List
Complete
Incomplete
Declared qualification
Mandatory qualification
Non-mandatory qualification
Change qualification
See qualification details
Delete qualification

You must indicate the national where you obtained your secondary school titles and click Forward

https://unime.esse3.cineca.it/auth/studente/

UNIVERSITÀ DEGLI STUDI DI MESSINA

Requested qualifications details

To continue with enrolment in the chosen course of study, it is necessary to indicate la Nazione Ordinamento e di Conseguimento Titolo.

Choose the university

Title of secondary school: Italian Foreign

Conseguito presso: Italian secondary school Foreign secondary school

[Back](#) [Forward](#)

Legend:
Mandatory Field
Check List

Fill in and click to Forward

https://unime.esse3.cineca.it/auth/studente/

Dati del Titolo di Studio straniero conseguito

Inserisci adesso il tipo di maturità straniera, l'anno di conseguimento e il voto.

Dati Diploma

Tipo Titolo Straniero*: Scegli...

Titolo (descrizione libera):

Istituto:

Anno conseguimento*:

Voto*:

Nazione: AFGHANISTAN

Nazione Ordinamento*: AFGHANISTAN

[Back](#) [Forward](#)

Legend:
Mandatory Field
Check List



Home Login

ESSE 3 - Message for ~~XXXXXX~~

ESSE3 MSG-10099

La data di maturità deve essere coerente con la data di nascita e la data odierna.

[Prosegui](#)

Click here to proceed

You must complete at least one options to insert your qualification titles and click forward




Requested qualifications details

To continue you must declare your qualifications. The first section shows the required qualifications. The following section shows alternative titles. In the following pages you will be asked for data relating to qualifications obtained in previous years.

Alternative qualifications

⚠ To continue you need to enter at least one qualification. The various options show qualifications that are alternatives.
WARNING! Make sure that one of the proposed options is not already satisfied: it is not necessary to complete more than one option.

Option 1:

| Option status | Qualification | Note | Qualification status | Actions |
|---------------|--------------------------|------|----------------------|---|
| ✓ | TITLE OF SUPERIOR SCHOOL | | ● |    |

Option 2:

| Option status | Qualification | Note | Qualification status | Actions |
|---------------|-----------------------|------|----------------------|------------------------|
| ✓ | Foreign qualification | | ● | Insert |

Back [Forward](#)

Enrolment type

Type* Immatricolazione standard

Data of first enrolment in the university system

Academic year* 2018/2019

Date of first enrolment in the university system (dd/MM/yyyy)

First Italian university enrolled in

Further data

Location* MESSINA

Work status*

Tuition payment plan* Choose the tuition payment plan

Back [Forward](#)

Fill in and click to Forward



Select enrolment type and click here

UNIVERSITÀ DEGLI STUDI DI MESSINA

Enrolment: Part - time select

In this section the student can choose full time or part time study. The part time student will follow an instructional program for 60 CFU in 2 years instead of the normal number prescribed by law. The part time program requires a deposit of tuition and a reduction on the remaining rates equal to 40% of the amount owed, valid only for the agreed - upon period. This option can be renewed or modified at registration time of the next year. ATTENTION The payment plan proposed in the next pages must be coherent with the part time chosen. For more information consult this page on site www.unime.it

Part Time

Type* Full Time

Back Forward

Click here to confirm your enrolment data

Enrolment data

| | |
|--------------------------------|--------------------------------|
| Academic year | 2018/2019 |
| Department | Economia |
| Degree type | First cycle Degree /6° EQF |
| Course type | First cycle degree course |
| Type of enrolment application | Immatricolazione standard |
| Study course | ECONOMICS, BANKING AND FINANCE |
| Ordinamento di Corso di Studio | ECONOMIA, BANCA E FINANZA |

University system enrolment data

| | |
|----------------------------|-----------|
| Academic year of enrolment | 2018/2019 |
| Date of enrolment | |
| Name of university | |

Other enrolment data

| | |
|----------------------|------------------------------------|
| Course format | |
| Occupational status | non lavoratore: tempo studio > 75% |
| Location | MESSINA |
| Tuition payment plan | 4 rate |

Back Confirm

Upload your attachments for your enrolment and click Forward

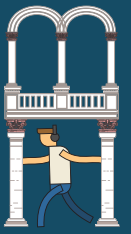
Attachments to the enrolment application

On this page it is possible to upload attachments for your enrolment application

List of attachments

| Attachment type | Maximum file size | Minimum number of attachments | Maximum number of attachments | Status of attached documents | Number of attachments | Title of attachment | Description | Actions |
|-------------------------------|-------------------|-------------------------------|-------------------------------|------------------------------|-----------------------|---------------------|-------------|-------------------|
| COD. FISCALE O TES. SANITARIA | 5 MB | 1 | 1 | | 0 | | | Insert Attachment |

Back Forward



https://unime.esse3.cineca.it/auth/studente/

UNIVERSITÀ DEGLI STUDI DI MESSINA Servizi on line

Home Login

Attachments to the enrolment application

Indicate the attached document data

Attached file details

File name:* CODICE FISCALE O TESSERA SANITARIA

Description:* CODICE FISCALE O TESSERA SANITARIA

Attachment:* C:\Users\pc19\Desktop\Documento-4.pdf **Sfoglia...**

(The format of the attached documents accepted: *.jpeg, *.tif, *.tiff, *.png, *.jpg, *.pdf/A, *.pdf)

Back **Forward**

Legend:
* Mandatory Field
Check List

Browse your files to find your attachments. Make attention about the format of attachments and Click Forward





https://unime.esse3.cineca.it/auth/studente/

Home Login

Attachments to the enrolment application

On this page it is possible to upload attachments for your enrolment application

List of attachments

| Attachment type | Maximum file size | Minimum number of attachments | Maximum number of attachments | Status of attached documents | Number of attachments | Title of attachment | Description | Actions |
|-------------------------------|-------------------|-------------------------------|-------------------------------|------------------------------|-----------------------|------------------------------------|------------------------------------|---|
| COD. FISCALE O TES. SANITARIA | 5 MB | 1 | 1 | ● | 1 | CODICE FISCALE O TESSERA SANITARIA | CODICE FISCALE O TESSERA SANITARIA |     |

Back **Forward**

Legend:
Check List
● Done attachments
● Upload mandatory attachments
● Upload non mandatory attachments
Detail
Edit
Delete
Information

List of attachment for your enrolment application. To proceed click Forward



Click here to print your enrolment and go Forward to payment page

Browser address bar: <https://unime.esse3.cineca.it/auth/studente/>

Enrolment data

| | |
|--------------------------------|--------------------------------|
| Academic year | 2018 |
| Department | Economia |
| Degree type | First cycle Degree /6° EQF |
| Course type | First cycle degree course |
| Type of enrolment application | Immatricolazione standard |
| Study course | ECONOMICS, BANKING AND FINANCE |
| Ordinamento di Corso di Studio | ECONOMIA, BANCA E FINANZA |

University system enrolment data

| | |
|----------------------------|------------------------------|
| Academic year of enrolment | 2018/2019 |
| Date of enrolment | 30/04/2019 |
| Name of University | UNIVERSITY OF MESSINA - TEST |

[Proceed with a new enrolment](#)

To make the enrolment effective go to PRINT the enrolment application. Check all data inserted, print the document, sign it, and attach it to the application within the due date. This goes together with the payment receipt through the command "Attached to enrolment application" which you will find above or in the menu to the left.

[Print Enrolment application](#)

[Go to the payment print page](#)

Click here to download your invoice

Browser address bar: <https://unime.esse3.cineca.it/auth/studente/>

Home Login

» Fees

List of Fees

This page displays the list of fees and their respective amounts.

Search

Addebiti fatturati

| Invoice | IUV code | Description | Expiry Date | Amount | Status | PagoPA payment |
|-------------------------|-----------------|--|-------------|----------|--------|----------------|
| 3248868 | 000000009895543 | Matricola 498820 - First cycle degree course - ECONOMICS, BANKING AND FINANCE - Tassa di immatricolazione / Iscrizione Year 2018/2019 | 01/10/2018 | 156,00 € | Unpaid | ABILITATO |

Legend

- Unpaid
- Pending payment
- Paid/Paid confirmed
- Enabled payment with PagoPA
- The PagoPA notice was printed



Invoice Detail

Invoice 3248868

| | |
|-------------|-------------------------|
| Expiry Date | 01/10/2018 |
| Amount | 156,00 € |
| Procedure | PAGAMENTO MEDIANTE NODO |



PagoPA è il nuovo sistema di pagamento dell'Ateneo di Messina.

Verrà richiesto di scegliere il Prestatore di Servizi di Pagamento (es. una banca o un altro istituto di pagamento) e relativo servizio da questo offerto (es. addebito in conto corrente, carta di credito), per poi effettuare la transazione tramite il "Nodo Dei Pagamenti - SPC" gestito dall'Agenzia per l'Italia Digitale.

Selezionando il pulsante **Paga con PagoPA**, è possibile effettuare il pagamento scegliendo tra gli strumenti disponibili: carta di credito o prepagata e altri prestatori di servizio di pagamento aderenti all'iniziativa.

Nel caso in cui la procedura di pagamento non venga effettuata nei tempi stabiliti, si interrompa la connessione internet o si decida di cambiare la modalità di pagamento dopo averne già visualizzata una, i pulsanti "Paga con PagoPA" e "Stampa Avviso per PagoPA" non saranno disponibili per circa 60 minuti.

Selezionando il pulsante **Paga con PagoPA**, è possibile effettuare il pagamento scegliendo tra gli strumenti disponibili: carta di credito o prepagata e altri prestatori di servizio di pagamento aderenti all'iniziativa.

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Effettuando la **Stampa Avviso per PagoPA** è possibile effettuare il pagamento presso le banche e altri prestatori di servizio di pagamento aderenti all'iniziativa tramite i canali da questi messi a disposizione (Home banking, ATM, APP da smartphone, ecc).

Per poter effettuare il pagamento occorre indicare il codice IUUV presente sull'avviso.

Dopo ogni collegamento il sistema invierà automaticamente alla email personale dello studente, una comunicazione che segnala l'avvio della transazione con l'accettazione della stessa da parte del Nodo dei pagamenti. Per questo motivo i pulsanti ritorneranno attivi dopo circa 60 minuti.

Una volta effettuato il pagamento con esito positivo verrà inviata una nuova comunicazione email e la pagina dei pagamenti, nell'area WEB riservata, risulterà aggiornata. Altre informazioni al link: www.agid.gov.it

Tasse

| Anno | Instament | Item | Amount |
|---|-----------|-----------------|----------|
| Tassa di immatricolazione / Iscrizione | | | |
| 2018/2019 | 1 di 4 | TASSA REGIONALE | 140,00 € |
| | | BOLLO VIRTUALE | 16,00 € |

Paga con PagoPA

Stampa Avviso per PagoPA



← → ↻ 🏠 <https://unime.esse3.cineca.it/auth/studente/> 📄 ☆ ⋮

 UNIVERSITÀ DEGLI STUDI DI MESSINA Servizi on line 

Home Login

» [Elenco Tasse](#) » Fees

Invoice Detail

Invoice 3248868

| | |
|-------------|-------------------------|
| Expiry Date | 01/10/2018 |
| Amount | 156,00 € |
| Procedure | PAGAMENTO MEDIANTE NODO |

 **PagoPA** è il nuovo sistema di pagamento dell'Ateneo di Messina.

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← → ↻ 🏠 <https://unime.esse3.cineca.it/auth/studente/> 📄 ☆ ⋮

Selezionando il pulsante **Paga con PagoPA**, è possibile effettuare il pagamento scegliendo tra gli strumenti disponibili: carta di credito o prepagata e altri prestatori di servizi pagamento aderenti all'iniziativa.

Nel caso in cui la procedura di pagamento non venga effettuata nei tempi stabiliti, si interrompa la connessione internet o si decida di cambiare la modalità di pagamento o averne già visualizzata una, i pulsanti "Paga con PagoPA" e "Stampa Avviso per PagoPA" non saranno disponibili per circa 60 minuti.

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Tasse

| Anno | Instament | Item | Amount |
|---|-----------|-----------------|--------|
| Tassa di Immatricolazione / Iscrizione | | | |
| 2018/2019 | 1 di 4 | TASSA REGIONALE | |
| | | BOLLO VIRTUALE | |

Paga con PagoPA

Stampa Avviso per PagoPA



MOST IMPORTANT

Remember to print, sign, scan your enrolment.

To conclude the procedure you have to attach the application of the enrolment and the payment receipt.

